



*Building Kids God's Way*

Donna Harris, Director

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### **Parent Agreement**

The Parent or Guardian understands and agrees to the preschool policies as stated below:

- Each child is required to have an official copy of his or her immunization record on file in the Preschool office. **(Form 3231)**
- By signing this agreement, you are registering your child(ren) for a full time program, January – December. Tuition is required to be paid each month or you will forfeit your placement.
- The Carpenter's Shop is open for operation Monday – Friday from 6:30 am – 6:00 pm. Any child picked up after 6:00 pm will be charged a late fee of \$5.00 per 5 minutes.
- The Carpenter's Shop will be closed on the following holidays with no reduction in fees. Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving day and the following Friday, Christmas Eve Day, Christmas Day and the day after Christmas, New Year's Eve and New Year Day. In the event the holiday falls on a weekend, we will close on the nearest Friday or Monday.
- By signing this agreement, the parent/guardian agrees to allow permission for The Carpenter's Shop to take photographs, videos, or recordings for use in the preschool. These photographs will be used for security, advertising or classroom projects. These materials will not be used for any other purpose without the parent's consent.
- The Carpenter's Shop agrees to keep the parent informed of unusual incidents involving the child, including illness, injuries, adverse reactions to medications, or exposure to communicable diseases. The Carpenter's Shop also agrees to obtain written authorization from the parent before the child participates in transportation, field trips, or water related activities in water over two feet.
- I have received, read and understand the parent agreement. I agree to abide by the policies and procedures for The Carpenter's Shop Christian Preschool.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Director's Signature \_\_\_\_\_ Date \_\_\_\_\_